



BY-LAWS

ADOPTED: MARCH 2007

LAST REVISED: MAY 2020

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CONSTITUTION AND BY-LAWS

MONTANA SPORTING CLAYS ASSOCIATION, INC.

PREAMBLE

The Montana Sporting Clays Association, Inc. shall be a non-profit corporation of persons engaged in promotion and education regarding clay target sports, including safety and activities revolving around sporting clays, NSCA 5-Stand, and F.I.T.A.S.C. shooting in the state of Montana.

ARTICLE I – NAME AND FISCAL YEAR

SECTION 1: The name of the corporation shall be the MONTANA SPORTING CLAYS ASSOCIATION, INC. (hereinafter referred to as “Montana SCA”) and is incorporated pursuant to the provisions of the Montana non-profit corporation code.

SECTION 2: The fiscal year of the Montana SCA shall commence on January 1 and end on December 31.

ARTICLE II – PURPOSE

The purpose of the Montana SCA shall be as follows:

SECTION 1: The promotion and encouragement of organized sporting clays shooting among residents of the State of Montana.

SECTION 2: To increase among Montana SCA members the knowledge of the safe handling and proper care of firearms as well as improved shotgun marksmanship education.

SECTION 3: To forward the development of those characteristics of honesty, fellowship self-discipline, self-reliance, and sportsmanship.

SECTION 4: To provide financial support to Montana youth shooters for both practice and tournament cards.

ARTICLE III – OFFICES

The principal office of the Montana SCA shall be located at the address of the Secretary (Secretary-Treasurer). Other offices for the transaction of business shall be located at such places as the Board of Directors' designate.

ARTICLE IV – MEMBERSHIP

SECTION 1: Admission to Membership

- a. Any individual resident of the State of Montana who is a member in good standing of the National Sporting Clays Association (hereinafter referred to as the NSCA) shall automatically be a member of Montana SCA, provided said resident is not restricted from owning or operating a firearm under any federal or state laws, and unless such membership is terminated for failing to pay any amount owing to Montana SCA or for other violations of the term hereof upon vote of the Board of Directors, or pursuant to a member's election to cease being a member. Any NSCA affiliated club in the State of Montana may be a member club of the Montana SCA by complying with the terms set forth herein, and any terms set by the Board of Directors in accordance with the rules and regulations of the NSCA.
- b. The Montana SCA member number will be the same as the NSCA member number.
- c. Members need to be sensitive and compassionate to the needs of other members.
- d. Members must abide by all safety rules adopted by NSCA.

SECTION 2: Classes of Membership

- a. Individual – Any individual NSCA member in good standing who resides in the State of Montana shall be a member of the Association.
- b. Club – Any club in the State of Montana, having at least one sporting clays, NSCA 5-Stand, or FITASC course.

SECTION 3: Privilege to Speak

Any member in good standing shall have the privilege of discussion or speaking on any subject at any meeting of the members of the Montana SCA.

SECTION 4: Club Responsibilities

- a. It shall be a club's responsibility of reporting shoot results to both NSCA and Montana SCA within fifteen (15) days of the shoot.
- b. The hosting club will be responsible for mailing its winnings and placement information to the shoot champion, runner-up, class winners and all shooters awarded punches.
- c. Clubs hosting shoots must abide by the pricing they have published in their brochure or flyers.
- d. Violation of the by-laws will be dealt with on an individual basis by the Board of Directors. Penalties, subject to NSCA review, may include temporary suspension of registered events, probationary status or expulsion from the Montana SCA.

SECTION 5: Voting Privileges of Members

- a. An individual member shall be entitled to one vote at all called and special meetings of the Association.
- b. A club member shall be entitled to one vote at all called and special meetings of the Association.
- c. No member or club shall be permitted to cast the vote of any other member or club not present at any called or special meeting. No proxies.

SECTION 6: Membership Fees

- a. Each individual member shooters/hunters class shall be charged a state administration fee up to the maximum current NSCA per target fee for all registered events in which they shoot. State administration fees shall be used to pay the expenses of the Montana SCA and other activities that support clubs and members as the Board of Directors or members may change direction from time to time.
- b. No club shall be given any privileges of a club in good standing until their shoot fees are paid.
- c. Membership fees shall be assessed at a per registered target rate of \$.03.

ARTICLE V – BOARD OF DIRECTORS

SECTION 1: Duties of the Board of Directors

- a. The Board of Directors shall have all the fiduciary powers and duties regular customary to Board of Directors of corporations, including the supervisory direction of the financial and business affairs of this corporation, the preparation of the annual budget, and provision for adequate reserves to insure financial solvency of the corporation. The Board of Directors shall have full charge of all matters covered by the Constitution and By-Laws, including special meetings, and any and all other business that is reasonably presumed to fall within the powers or duties of the Board.
- b. Recognizing that membership is fundamental to the success of the association, the Board shall strive constantly to secure and maintain a membership which shall include all eligible sporting clay shooters in the state of Montana.
- c. The Board of Directors shall make an annual review of the activities during the past year and establish goals to be carried out during the ensuing year.
- d. The Board of Directors shall have the authority to conduct investigations or hearings relative to any complaint against any member which in the opinion of the Board, is guilty of unsportsmanlike conduct or any prejudicial acts that are detrimental to the best interest of the Montana SCA and to take such action as the Board deems appropriate, subject to NSCA procedures and rules, including termination of such member's membership.

- SECTION 2: The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, Representative of the member clubs in good standing, 3 Directors at-large, and 2 State Delegates. Each member of the Board of Directors shall be elected by the membership of the Association.
- SECTION 3: Each member of the Board of Directors shall be entitled to one vote at all meetings of the Board.
- SECTION 4: A vacancy during the normal term of the elected position of Officers, Directors or Delegates may be filled by the President from a list of interested members who have responded to announcement of the vacancy. The appointee of the President shall be confirmed with an affirmative vote of the majority of the Board of Directors. The position shall be held until the next regular election for the position.
- SECTION 5: Officers, Club Representatives, State Delegates, and Directors must be individual members to stand for election.
- SECTION 6: The Annual Meeting of Board of Directors will take place immediately following the adjournment of the annual meeting of the members.

ARTICLE VI – OFFICERS, POWERS AND DUTIES

- SECTION 1: The elected officers of the Montana SCA shall be President, Vice-President, Secretary, Treasurer, and Montana Directors.
- SECTION 2: The terms of office for all officers shall be as follows: President- three years, Vice President- two years, Treasurer- three years, Secretary- three years, Director 1 & 2- two years, Director 3- three years, and National Delegates- two years.
- SECTION 3: Officers shall be limited to two terms of service in the capacity of an officer. Directors shall have a term limit of four years. Both Officer and Director positions are exempt to term limits if and only if there are no opposing nominees for the relevant open position during a MSCA election. If an Officer or Director serves to the capacity of their term limits, they are prohibited from holding the same office for a future term any time there is a challenger for said position in a MSCA election.
- SECTION 4: The election of Officers, Directors and Delegates, shall be conducted by mail or email ballots sent to all Montana resident shooters in good standing with the NSCA and MSCA. Nominations for open positions must be submitted by April 1st of the year of the vote. Ballots must be sent by April 15th and votes must be submitted by May 1st. Results of the election shall be posted on the MSCA website by May 15th.

At the Annual Meeting it shall be addressed that the completion of existing Officers, Directors and Delegates terms, and that the newly elected positions will start on January 1st of the new year. Any expiring positions will terminate on December 31st of that year.

SECTION 5: President

- a. The President shall preside over all meetings of members and Board of Directors.
- b. The President shall, subject to the direction and control of the Board of Directors, direct the affairs of the association.
- c. The President shall call the Board of Directors together whenever necessary. The Directors participating shall constitute a forum, and such meetings may be conducted by electronic communications.
- d. The President shall sign, as President, all contracts, notes and instruments when so directed by the Board of Directors.
- e. The President shall discharge such other duties as may be required of him by these by-laws or by the Board of Directors.

SECTION 6: Vice-President

- a. The Vice-President shall preside in the President's place if the President is unable to preside over any meeting.
- b. The Vice-President shall have the responsibility for the general promotion of clay shooting in the State of Montana.
- c. He/she shall aid any new group in the organization of any clay shooting club under the auspices of the Montana SCA and NSCA.
- d. He/she shall perform such other duties as the Board of Directors may require.

SECTION 7: Secretary

- a. The Secretary shall preside in the President's place if the President and the Vice-President are unable to preside over any meeting.
- b. The Secretary shall be responsible to keep minutes of the Montana SCA and meetings.
- c. He/she shall issue all notices to membership.
- d. He/she shall submit proposed shoot dates to the NSCA.
- e. He/she shall maintain a list of members consistent with NSCA.

SECTION 8: Treasurer

- a. The Treasurer shall be the custodian of all monies, trophies, securities and vouchers of the Montana SCA and shall preserve the receipts of all monies paid out.
- b. He/she is authorized to receive all funds due the Montana SCA and place funds in any bank or banks as the Board of Directors directs.
- c. Disbursements will be authorized by the President or Vice-President or directed by the vote of Montana SCA Members at the annual state meeting.

- d. A detailed report of all monies received and distributed by the Secretary/Treasurer shall be made at the Annual State Montana SCA meeting and a copy submitted to the NSCA.
- e. Treasurer will be responsible for ensuring that all clubs are held accountable for fees owed for each shoot submitted to the NSCA.

ARTICLE VII – COMMITTEES

- SECTION 1: Various committees shall be appointed as is deemed necessary by the Board of Directors. All committee members shall be appointed for a period not to exceed one year.
- SECTION 2: If possible, each committee shall include a board member. All members including the chairperson shall be appointed by the President with the approval of the Board of Directors.
- SECTION 3: All committees are directly responsible to the President. Any committee or committee member not functioning to the satisfaction of the President can be replaced or changed at any time as is deemed necessary by the President.

ARTICLE VIII – ANNUAL AND SPECIAL MEMBERS MEETINGS

- SECTION 1: Annual Meetings
The Annual State Meeting of the members of the Montana SCA shall be held at the State Sporting Clays shoot.
- SECTION 2: Special Meetings
The Board of Directors shall have the right to call a special meeting of the membership at any time. Ten percent of the membership may also file a petition stating the specific business to be brought before the corporation and thus call a special meeting at any time. Upon the filing of such petition, the Board of Directors shall call such special meeting.
- SECTION 3: The Chair retains the right to limit the time that any member may speak to five minutes and twice on any debatable motion, etc.
- SECTION 4: Notice of Meetings
Notice of all annual or special meetings, together with a statement of the purpose thereof shall be mailed or emailed to each member at least thirty (30) days prior to the meeting. The cost of providing notice of a special meeting called due to a petition of the members shall be borne by those members signing the petition.
- SECTION 5: The order of business at all meetings shall be as follows:
a. Roll Call and Seating of Board Members

- b. Reading of Minutes (at the Annual State Meeting reading of the previous Annual Minutes shall be read)
- c. Public Forum (limited to 15 minutes)
- d. Reports of Officers
- e. Reports of Committees and Delegates
- f. Amendments to the Constitution and By-Laws
- g. Unfinished Business
- h. Election of Officers (Annual State Meeting only)
- i. Awarding Next Annual State Tournament
- j. New Business
- k. Adjournment

SECTION 6: Quorum
The members appearing at any meeting in person shall constitute a quorum for the transaction of business.

SECTION 7: Rules of Order
The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the Association may adopt.

SECTION 8: Voting by Ballot
The Board of Directors may secure a vote on any resolution pertaining to Montana SCA business by sending a letter ballot or e-ballot on the subject to be voted on by the members. The results on such matters shall be counted within 10 days of the date the ballots are to be returned to the President at such time all Directors shall be notified of all action voted on. Members' votes shall be accepted and counted for a minimum of 15 business days from the date of the ballot mailing.

ARTICLE IX – SHOOTING PARTICIPATION

Any individual member in good standing with Montana SCA and NSCA and not in violation of any State or Federal laws or regulations relating to firearms shall be allowed to come upon the grounds of any member club holding a registered open shoot and participate in that shoot, unless said member has been expressly banned from that specific property.

ARTICLE X – TOURNAMENT SCHEDULING

SECTION 1: Any member club desiring to register a tournament with Montana SCA shall make its application for such dates to the Secretary of the Montana SCA before September 15th of the year prior to the year of the shoot or shoots. All shoot dates must be approved by the Montana SCA Board of Directors and forwarded on to NSCA before November 30th of each year.

SECTION 2: If a club chooses a shoot date and then cancels that shoot, notification to the Montana SCA and the NSCA is required. It is the sole responsibility of the host club to notify shooters that the tournament has been cancelled.

SECTION 3: The latest revised rules of the NSCA shall govern all tournaments sanctioned by the Montana SCA.

- a. Tournament dates shall initially be registered at a range owners meeting. Tournament dates shall be selected by the following process:
 1. Clubs with tournaments that have averaged an attendance of more than 100 registered shooters for immediate past three-year period shall have priority for the same date and tournament.
 2. After the priority tournaments are scheduled, all clubs will determine their order of date selection by discussion.
 3. Clubs within 500 miles of fellow member clubs are requested not to select the same dates for a tournament.
 4. Dates selected will be approved and submitted to the NSCA.
 5. If a club chooses a shoot date and then cancels that shoot, written notification to the Montana SCA Treasurer and the NSCA is required. It is the sole responsibility of the club to notify the Montana SCA members that the tournament has been cancelled.
 6. No member of the Montana SCA Board of Directors may act as an agent for any range for the selection of shoot dates.
 7. Clubs may apply to the Montana SCA Treasurer for dates not selected during the tournament selection meeting at any time.

ARTICLE XI – ANNUAL STATE TOURNAMENT

Any member club that fully meets the following Host Club Requirements may petition the Montana SCA Board of Directors for approval to be put on the State Shoot Selection Ballot.

SECTION 1: Host Club Requirements

- a. The Montana State Championship shall be held each year by member clubs who meet the following requirements. All state shoot criteria as determined by the Montana SCA Board of Directors. The State Championship will be held on a rotation basis among eligible clubs.
- b. The Host Club must have thrown at least 300 NSCA qualified targets in the previous year. It is encouraged that at least one of the previous year's shoots be a multiple day event to demonstrate the host's ability to hold a state shoot.

- c. The club awarded the State Shoot must prove to the Montana SCA Board of Directors to their satisfaction, compliance with a minimum set of requirements as state below, 150 days prior to the scheduled shoot date.
- d. Should a club which has been awarded a State Shoot default on their commitment to the Montana SCA, the Montana ASCA Board of Directors may assign the tournament to any Montana SCA Club the Board of Directors feels would provide a quality State Shoot.
- e. Provide certificate of liability insurance with Montana Sporting Clays Association listed as additionally insured for the event, in an amount approved by the Board of Directors.
- f. It shall be the policy of the Montana SCA that all Montana Sub-Junior and Junior members shall pay a reduced fee for entry into the annual State Tournament. The Montana SCA target fees collected may be used to offset the costs of Sub-Junior and Junior entries into the Statement of Tournament Main Event. The subsidy for Sub-Junior and Junior shooters at the State Tournament shall be determined annually by the Board of Directors, and must be clearly shown in in the Host Clubs mailing announcement of the State Shoot.

SECTION 2: State Shoot Criteria

- a. A 200-target Main Event held over 2 days. It may be held on the same course both days provided targets are changed after the first day according to NSCA rules.
- b. A minimum of ten stations per 100 targets shall be used in the Main Event each day.
- c. The Main Event should be shot on weekend days only.
- d. The Main Event in-state prizes shall be awarded to three places in regular classes and one place for concurrent categories. There shall be means by which non-residents are eligible for additional prizes to three places in regular classes and one place in concurrent categories.
- e. Prizes may be cash, trophies, shells, or any other items in any combination selected at the discretion of the course operator.
- f. Prizes shall be awarded at the event or mailed within one week.
- g. There shall be an event with a 50-target minimum in each of the sub gauges with at least a first-place award in each class.
- h. There shall be a 5-Stand event with a 25-target minimum with prizes at least for first place in each class.
- i. There shall be a Preliminary event with 50-target minimum and prizes to three places.
- j. FITASC is encouraged but not required.
- k. Sub Gauge, 5-Stand, and Preliminary events may be shot at a scheduled time or by European Rotation. These events should be scheduled on days other than the Main Event. They may also be scheduled on the days of the Main Event provided other dates are available. Main Event shooting is to be by schedule only.

- l. The entire State Shoot, including all side events, should not last over four consecutive days.
- m. Restroom facilities must be available and maintained.
- n. Lunch must be supplied by the operator or made available via a third party. Fees for meals may be charged separately.
- o. Events need not be all at the same facility but if split be reasonably close in distance from each other.
- p. The state shoot should occur between May 15 and October 1 of each year.
- q. Host Club must have thrown at least 300 NSCA targets in the previous year.
- r. Scorekeepers are not required but if used should be properly trained.
- s. Use of outside target setters is encouraged to ensure a fresh variety of presentations and avoid a perception of "home court advantage".
- t. The operator shall provide enough labor to ensure delays do not occur in the event.
- u. Resident Sub Junior and Resident Junior shooters shall be subsidized by the Montana Sporting Clays Association as directed yearly by their Board of Directors.
- v. All events shall be in accordance with NSCA rules.
- w. Same day registration may be allowed for the Main Event but the operator may charge an extra fee for late registrations. These dates shall be made available to all state residents at least 30 days prior to the event.
- x. Entry fees for all events shall be set at the discretion of the operator, however lowest possible entry fee is encouraged.
- y. All advertising for the State Shoot shall be the responsibility of the course operator.

ARTICLE XII – ALL-STATE TEAMS

SECTION 1: The Montana SCA will recognize the State Team selected annually by the NSCA in accordance with the rules and regulations in effect at the time of the selection.

ARTICLE XIII – PENALTIES AND SUSPENSIONS

SECTION 1: The Montana SCA adopts and incorporates the Penalties/Suspension provision of the NSCA Rules and Regulations, but current and amended from time to time by the NSCA.

SECTION 2: All complaints against a member club or an individual member under the NSCA Rules and Regulations must be in writing and delivered to the Secretary of the Montana SCA before any action is instigated by the Montana SCA.

SECTION 3: All complaints, penalties, and/or suspensions against member clubs or individual members will be addressed in executive session to protect the privacy of all parties involved.

SECTION 4: The Montana SCA Board of Directors reserves the right to impose penalties and/or suspensions against any member club or individual member after due process hearings or investigations of any complaint received and the Board finds those acts to be prejudicial or detrimental to the best interests of the Montana SCA and its members, including but not limited to, unsportsmanlike conduct.

SECTION 5: All disciplinary decisions of the Board of Directors regarding member clubs or individual clubs may be appealed to the NSCA under the current Rules and Regulations.

ARTICLE XIV – BY-LAWS

The Constitution and By-Laws may be amended as follows: The Board of Directors, or ten percent of the members, may propose an amendment. The proposed amendment(s) shall be submitted to the membership in the form of a mail ballot or electronic ballot. Each member voting must state that he or she has shot registered targets within the State of Montana during the current shoot year, that he or she is a bona fide resident of the State of Montana, the individual's NSCA number and signature. Ballots must be postmarked fifteen (15) days after the date on which they were mailed to the membership. A simple majority of the votes cast by members in good standing and postmarked no more than fifteen (15) days after the ballots were transmitted will govern the decision to pass or defeat the proposed amendment(s).